

April 1, 2020

Dear Parents, Guardians, and Students,

Welcome to online music class! I hope that you and your families are doing well. While this may be a different way of doing things, we can still make music together, and the whole family can now be involved.

To begin this new adventure, your child will need to enroll in my Google classroom. I will be posting all of my teaching and assignments in this Google classroom.

If you have not yet done so, please sign in to my Google classroom as soon as possible, so that the district can contact those who have not joined. To enroll, enter Google through your student's gmail account. There should be a group of nine dots in the right hand corner of the screen. Click on those, and you should see the Classroom app. **My 3rd grade music code is cp65ecl.** WUSD has a video tutorial on this that can be found at <https://sites.google.com/wcsdny.org/parent-resource-website/home>. Please let me know if you have any trouble getting enrolled in the class.

**I will have office hours every day between 9-10am.** During those times, I will be available to answer any questions you have, via email, telephone, or Google Meet/Hangout. I will also be available at various times throughout the school day. The best way to reach me is by email: [micia.trainor@wcsdny.org](mailto:micia.trainor@wcsdny.org). I will be checking it often, and I will respond to you in a timely manner. If you would prefer a telephone call, then please email me your best contact number.

Later today, I will be posting a very quick assignment in the Google Classroom, to ensure that your logins and my posts are successful. **Please complete it by the end of the day on Friday**, so that I can see if anything else is needed for a smooth transition to online learning.

Please be patient with this process, as it is very new to me, and to many of you. As always, keep singing, playing, listening, and enjoying all that music has to offer in our daily lives. I miss seeing all of you at school!

Sincerely,

Mrs. Trainor